



School Prospectus 2021 / 2022

Our Mission Statement

We want our children to develop the skills of an effective lifelong learner, build successful relationships, have clear Christian values and principles and live by them.

School Details

Headteacher Mrs G Talbot **Chair of Governors** Mrs C Cloake

St Mary's C.E. Primary School

Wright Street

Platt Bridge

WN2 3NX

Tel: 01942 866416

Fax: 01942 864772

Email: enquiries@saintmarys.wigan.sch.uk

Website: www.saintmarys.wigan.sch.uk

Please contact Mrs Roden in the office with any enquiries

Parents are invited to attend an Open Evening held in November every year. You are welcome to make an appointment to visit the school at any other time by telephoning Mrs Roden or calling in personally.

There will be a meeting for all new parents and children in the Summer Term 2021, which will be followed by a series of 'getting to know you' sessions within the Reception class.

The school will write to all parents with the details.

Admissions Policy

The school's standard number for admissions is 45. If numbers exceed this figure the Local Authority will consider applications on the following criteria:

1. Children with a statement of Special Educational Need which names the school.
2. Children in Public Care.
3. Children whose older brothers or sisters attend the school and who will be there at the time of admission.
4. Other children living closest to the school. Distance is measured on an Ordnance Survey map in a straight line.

The school is a Voluntary Controlled Church of England Primary School for children from 4 plus to 11 years. In September 2021 it is expected that there will be 240 pupils on roll.

HOLIDAY LIST 2021-22

AUTUMN TERM

Staff Training Day	-	Friday 3 September 2021
School opens	-	Monday 6 September 2021
School closes for half term	-	Friday 22 October 2021
School reopens	-	Monday 1 November 2021
School closes for Christmas	-	Friday 17 December 2021

SPRING TERM

School opens	-	Tuesday 4 January 2022
Staff Training Day	-	Friday 21 January 2022
School closes for half term	-	Friday 18 February 2022
School reopens	-	Monday 28 February 2022
School closes for Easter	-	Friday 1 April 2022

SUMMER TERM

School opens	-	Tuesday 19 April 2022
School closes for half term	-	Friday 27 May 2022
Bank Holiday Platinum Jubilee	-	Thursday 2 nd & Friday 3 rd June 2022
School reopens	-	Monday 6 June 2022
Staff Training Day	-	Friday 10 June 2022
School closes for Summer	-	Thursday 21 st July 2022

The School Day

Key Stage One

Morning 8.50am - 11.45am
(Break 10.30am - 10.45am)

Afternoon 12.45pm - 3.15pm
(Break 2.00pm - 2.15pm)

Key Stage Two

Morning 8.50am - 12.15pm
(Break 11.00am - 11.15am)

Afternoon 1.00pm - 3.15pm

Twinkle Toes Before and After School Care

Twinkle Toes offer before and after school child care for children attending St Mary's.

The Breakfast Club is open from 8:00am and is a drop-in service, there is no need to book your child into the Breakfast Club, you can just turn up. The cost per morning session is just £2.00. The After School Club closes at 5:30pm and pupils need to be booked into this Club. For a full after-school session, the cost is £6.

Please contact Twinkle Toes on 01942 205189 to obtain an information pack.

School Trips

Parents may be asked to make a voluntary contribution towards the cost of some trips for their child(ren). If the total of the voluntary contributions offered does not cover the cost and other sources of funding cannot be identified, it may be necessary to cancel the trip. Parents will always be offered the opportunity to pay for any trips on a weekly basis via a payment card. We have an online payment system called Arbor that makes it easier than ever to keep up to date.

Relationships and Sex Education

Relationships education is now compulsory in all primary schools. Our curriculum is available on the website. We have delivered Personal, Social and Health Education (PSHE) as a core part of our curriculum offer for many years. The aim is to help young people make informed, reasoned and responsible choices in all aspects of their lifestyles. The sex education programme is delivered to Year 6 children as part of a wider programme around puberty. Some aspects of puberty are also taught to the Year 5 girls. Parents can withdraw their children from all or part of this course if they wish. You will be invited to preview these lessons in the summer term.

Wider Opportunities

The school aims to provide a very wide range of opportunities for the children to enjoy. Extra-curricular activities in the past have included football, athletics, dance, running, art, dance workshops and art club. During the school day the pupils may work with a visiting artist, experience a drama workshop, watch a live theatre performance or work alongside a professional writer. All year 4 children will learn to play an instrument for a full year as part of our curriculum offer. They can choose to continue into year 5 in a small group at a reduced rate.

School Rules

Behaviour is excellent at St Mary's. We have three expectations: be respectful, be ready and be safe. Our behaviour policy is focused on recognition that all children can show that they meet these expectations every week. Whilst we do sanction poor behaviour, we praise in public and rebuke in private. Poor behaviour is dealt with in the first instance by the class teacher. The Pastoral Team are available to support children and staff when required and can provide advice for parents and carers if required. Extreme cases are referred to either the Deputy Head or the Headteacher.

Inclusion

Please see our Local Offer information on the website. Mrs Rachel Hydes is the Special Needs Co-ordinators, and in consultation with the Headteacher will be dealing with any children who have a Statement or are identified as having special educational needs in terms of the 1993 Education Act.

Pastoral Care

Class teachers are, in the first instance, responsible for pastoral care and are available to see parents by appointment. We will endeavour to see parents within 24 hours and if possible, the same day.

We have a small Pastoral Support Team who work across the school to support the social, emotional and behavioural welfare of children in school. Mrs Sharrock and Mrs Barrow are available before and after school or an appointment can be made to see them in the school day.

Support is available for children in the form of 1:1 mentoring, therapeutic group, therapeutic space, art therapy, nurture group and other activities.

Support for parents can include a chat, support to claim benefits, food bank referrals and parenting courses. They can also signpost to other services as necessary.

Miss Prescott is our Attendance Officer. She ensures that all children attend school and provides support and challenge where there are issues. She has access to a wide range of support for families if needed.

Healthy School Status

St Mary's is a Healthy School. We try to encourage children to live healthy lifestyles through a varied curriculum and have re-designed our outside spaces to provide more opportunities during break times. Fruit is free to children in Key stage One and milk is offered for sale to all year groups. Children are provided with a plastic bottle in Reception which should be filled with fresh plain water and brought to school each day. Replacement caps and bottles are available.

Universal Free School Meals

All children in Reception, Year 1 and Year 2 are automatically entitled to a free school meal every day. The children order their lunch via our online ordering system Live Kitchen. If you think you are entitled to Free School Meals benefit please still apply as this triggers the allocation of Pupil Premium money to the school for each child who is entitled. This forms a large part of our budget.

Anti-Bullying and Racial Awareness

St Mary's has a zero-tolerance approach to bullying. Pupils are encouraged to report any form of bullying and take part in regular lessons to understand the many forms bullying may take. Anti-bullying work takes place across the curriculum, including in computing to try and ensure that all children have a strong understanding of how to keep themselves and others safe online. St Mary's does not tolerate any form of discrimination or bigotry. Differences between individuals are valued and celebrated. Our policies are regularly updated and are available to parents to read on our website.

Holidays in term time

Regular school attendance is essential if your child is to maximise their educational opportunities. From September 2013, the Department for Education has amended legislation regarding school attendance. As a consequence, we are no longer allowed to authorise term time holidays. Therefore requests for holidays during term-time will not be authorised. An absence request form must be completed. If you require any further information, please visit the Department for Education website www.education.gov.uk

Absence Rates

As the school year was disrupted in March 2020, then again in January 2021, we don't have the usual authorised and unauthorised figures here. We sincerely hope that the 2021/22 school year will be as uninterrupted as possible. In May 2021 our attendance was 96%.

Pupil Routes

In the year 2020 pupils leaving St Mary's C.E. Primary school went on to the following High Schools.

The Byrchall High School	15
Dean Trust Rose Bridge High School	10
The Deanery High School	12
Golborne High School	1
Hindley High	1
Westleigh High School	1

Complaints

Any complaint should initially be addressed to the Headteacher. In the event of a problem remaining unresolved, the problem should be put fully into writing and sent to the Chair of the Governing Body. The matter will then be dealt with in accordance with the schools complaints procedure which is available on the website.

Religious Education

As a Church of England primary school Religious Education is an important part of our curriculum. We follow Wigan's agreed syllabus and the scheme of the Liverpool diocese which is available for parents to view if you wish. Parents, who wish to do so, may withdraw their child from the Religious Education lesson. This must be notified to school in writing. Please contact Mrs Talbot if you have any issues around the curriculum. The RE curriculum is very different to worship and covers a wide range of religions.

Uniform

The Governors expect all children to wear uniform. This consists of a white polo shirt or shirt, a navy sweater or cardigan and grey trousers or skirt. In summer the girls may

wear a blue gingham dress if they wish.

Black shoes or black trainers should be worn. Multi-coloured trainers are unacceptable. Shoes with higher heels are not allowed to prevent slips and falls.

For health and safety reasons jewellery is not allowed. **Earrings must not be worn in school. Long hair should be tied back.**

The school P. E. kit consists of blue shorts and a white t-shirt. As we wear PE Kit all day when the class does PE, it is important that your child has a pair of navy tracksuit bottoms and a navy hoodie or school jumper. **Branded clothing must not be worn.**

Our uniform, bearing the school logo is available through our Sportsline in Ashton, Impressions in Golborne, or Slater's in Wigan.

Collective Worship

A Christian act of worship takes place daily within school. We view this as a very important part of our day and use the Church year as our guide. Parents may withdraw their child from the collective worship if they wish, but as the conduct of the school reflects the Church of England ethos, removal cannot insulate pupils from the religious life of the school.

The children will attend a Key Stage worship each week led by the Head or Deputy one of our local vicars. There are also two class worship sessions each week and a whole school celebration assembly on a Friday afternoon. Our worship takes place at 2.50pm each day.

Notice

The information contained in this prospectus was accurate at time of printing in May 2021. Changes may take place during the school year.

Inspection copies of any documents which are required to be made available by law can be arranged by contacting the school office.

Members of the Governing Body

Mrs C Cloake	Chair
Clr C Sweeney	Vice Chair
Mrs G Talbot	Headteacher
Mrs R Hydes	Teacher Governor
Mrs C Heaton	Community Governor
Mr D Shinks	Parent Governor
	Parent Governor
Rev R Sheehan	Foundation Governor
Mrs S Edwards	Clerk to the Governing Body

Full Governing Body meetings are open to the public, subject to the provisions identified within 1.6 (Guidance on Public Access to Governing Body Meetings).

Class Teachers

Mrs R Hydes – Deputy Head
Mrs K Humphreys
Mrs N Brown
Mrs R Evans
Miss R Whalley
Miss E Wilde
Miss K Swift
Miss R Appleton
Miss B Forshaw
Miss J Byrne
Miss L Marsh
Mrs E Smith

Teaching Assistants

Mrs C Sharrock	Pastoral Support Manager
Mrs L Barrow	Pastoral Support Worker
Miss L Prescott	Attendance Officer
Mrs D Hilton	Higher Level Teaching Assistant
Mrs Z Shinks	Higher Level Teaching Assistant
Mr C Thompson	Higher Level Teaching Assistant

Mrs D Feeley
Miss J Shallcross
Miss C Gannon
Mrs J Fernay
Mrs J Dallimore
Miss L Aspinall
Miss L Duff
Mrs M Newell

Office

Mrs S Edwards - School Business Manager
Mrs D Roden – Administration Officer

Kitchen Staff

Mrs S Eaton
Mrs E Ackers
Miss D Quereshi

Caretaker

Mrs C Winstanley

Cleaners

Miss E Ackers
Mrs S Myers

Lunchtime Organisers

Ms Y Bastista Zaldivar
Mrs C McNicholas